

Post-Tenure Review Calendar **2009-2010**

May 15	Provost provides written notification to Academic Deans, Dean of Libraries, and Department Chairs of faculty in the respective Departments who have served five years since their last institutional level review.
September	Department panel formation initiated by Academic Department Chair, if the Chair is up for post-tenure review.
Sept. 25	Deadline for submission of requests for post-tenure review deferments to the Post-Tenure Review Committee.
Oct. 1	Chairs confirm post-tenure review list to Academic Dean or Dean of Libraries and Provost, and indicate faculty requesting consideration for superior rating.
Nov. 1	Deadline for submission of post-tenure review packets to Chair or Panel Chair.
Nov. 15	Department Chair or Panel Chair assures that all evaluation data has been collected.
Dec. 15	Department Chair or Panel Chair informs the candidate of the departmental recommendation and forwards to the Dean the candidate's packet with either a brief acknowledgement of the chair's or panel's concurrence with the candidate's self-evaluation, or a detailed negative evaluation letter.
Jan. 10	Deans forward recommendations and packets of superior and unsatisfactory ratings to the Post-Tenure Review Committee and those with satisfactory ratings to the Office of Academic Affairs. Deans will not normally attach comments to satisfactory packets unless asked to do so by the candidate.
No later than Feb. 22	Post-Tenure Review Committee forwards its recommendations to the Provost. Normally, the committee will not review satisfactory recommendations unless the candidate requests the committee to do so.
March 1	The Provost may make a recommendation and will forward all recommendations to the President.
March 15	By this date or within two weeks of receipt of all recommendations from the Provost, the President informs each candidate of the final presidential decision.

If any deadline falls on a holiday or weekend, the due date is the first business day thereafter.