

**Thanks for requesting a workshop!  
(Faculty)**

**We are grateful for your willingness to bring these important issues to your students!**

We receive many requests for presentations and we usually handle all of them. We enjoy doing presentations of all kinds and work hard at being effective.

**We offer the following comments and suggestions with hopes of creating a very relevant and effective discussion.**

**We want to provide a presentation based on what you and your students want.**

We hope that you will use formal or informal surveys, ballots, and discussions to see what your students want to learn about and discuss. We understand that with substance abuse and related issues ... this often takes some creativity. We are always willing to help with ideas, or accommodate yours!

Here are a few *ideas*:

- **Alcohol and fitness**
- **Creative ways to decrease your substance use**
- **Alcohol and it's relation to weight management**
- **Helping a friend with a substance abuse problem**
- **The relationship between alcohol and depression/anxiety**
- **Alcohol, relationships, and sexual functioning**
- **Protecting yourself from predatory drugs**
- **Social Host Liability (managing your risks when your party involves alcohol)**
- **What is the science behind cocaine? Why is it physically and emotionally harmful to users?**

Be Creative. Call us if you want to discuss any part of this. We are open to discussing a variety of substance related issues/angles.

Complete the request form and we will contact you ASAP!

# Presentation request

## Faculty and Staff

(For issues related to substance abuse)

Requests must be received at least 2 weeks prior to the event

**Return to:** Colin Meara, GA (Counseling and Substance Abuse Services)  
**Email:** [MearaC@cofc.edu](mailto:MearaC@cofc.edu) Telephone: 953-5640  
**Fax:** 953-8283

1. Contact person: \_\_\_\_\_ Title: \_\_\_\_\_

2. Telephone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

3.  Faculty  Staff

4. Name of your group/audience: \_\_\_\_\_

5. Expected number of participants: \_\_\_\_\_ Age range: \_\_\_\_\_ to \_\_\_\_\_

6. Approximate age range of participants: \_\_\_\_\_ to \_\_\_\_\_

7. Location: \_\_\_\_\_

8. Date and time of event: \_\_\_/\_\_\_/2006, \_\_\_\_\_ to \_\_\_\_\_  AM  PM

9. Are any participants required to attend?  Yes  No

If yes, why?

10. How did the expected audience participate in selecting the topic?

**11. What would you like us to discuss? (Please be as specific as possible)**

12. What would you like the audience to know or do as a result of the presentation?

13. What would you like us to keep in mind about your group?

15. Is there a particular style or format you would like us use (PowerPoint, discussion, activity, etc.)?