

Working Matters

Volume 1, Issue 2

April 2008

Calendar of Events

- 04/10 — Pre-Retirement Education Seminar
- 04/14 — New Employee Orientation
- 04/17 — Prevention Partners Worksite Screening
- 04/25 — Faculty and Staff Campus Tour
- 04/28 — New Employee Orientation
- 05/07 — State Employee Recognition Day (listen to the HR Podcast below for more)
- 05/10 — Graduation
- 05/13 — Maymester begins
- 05/26 — Happy Memorial Day!
- 05/28 & 05/29 TIAA-CREF, one-on-one sessions. Click the link below to sign up. www.tiaa-cref.org/moc

Did you Know?

As a CofC employee, you can save valuable time when applying for other jobs on campus! Simply submit an Employee Addendum to Application form instead of an entirely new application. This and other frequently used forms are found on the [HR website](#).

And the Winner is....

Congratulations to John Campbell, Dean of Residence Life and Housing, for the winning entry, [Working Matters](#), the support and ideas for future issues.



John wins lunch for two at Liberty Street Fresh Foods!

We had over 40 entries into the HR Newsletter naming contest and loads of positive feedback! Thank you all for

True or False? Answers below

1. The total cost of the SC State Health Plan in 2006 was lower than 46 other states?
2. The state currently pays approximately 70% of employees' health insurance premiums?
3. In 2006, SC State Health Plan Rates were 5% lower than the Southern average?

Classification Process Mapped Out

In March 2008, the Human Resources Department delivered a "Classification Process Flowchart" via email, that maps out the College process used for reviewing classification

requests. This process is now available online by clicking [here](#) and may used as a reference when submitting classification requests. Questions concerning the classification proc-

ess should be directed to Jody Forrest, Classification and Compensation Specialist, or Dee Cole, Associate Director of Human Resources.

Click here for 2008 [HR Podcasts](#) that are now available online. New topics are posted every Wednesday, so you may want to bookmark the site for future use.

[Working Matters](#) is now archived and formatted for printing on the HR website located here: [Newsletter Archive](#). Departments with employees who have limited computer access are encouraged to post a copy of this newsletter.

**What can HR do to better serve you?
[Email us today!](#)**

True or False Answers:
1. True
2. True
3. False, they were 17% lower