

*In this Issue:*

- Director's Message 1
- New EDPD Course Fees 1
- EDPD Incentive Plan 2
- Adjunct Approval Process 2
- F.A.Q. 2
- Course Highlight 3
- Online Registration 4
- Course Directory 4
- Partnerships 5
- OPDE Contacts 5

*College of Charleston*  
School of Education, Health, and Human Performance

**Director's Message**

At the end of this summer, I will have been Director for five years. There have been many changes in our office, but I am most proud of the work and commitment made by the OPDE staff. This past year we increase efforts to better serve schools and agencies, added an Advance Placement Institute, increase our individual professional activities, and moved to an online registration process. While you will

notice that the fees have increased you can still be assured the services we offer will continue to be personalized. In the last few Newsletters we have attempted to highlight Initiators and Instructors that are working to improve professional development opportunities for SC teachers. We will again include this feature in our January Newsletter and would like you to nominate persons you feel should be highlighted.

During the fall and spring we will again offer regional workshops to update you on PD activities. It is our hope that PD courses will change school culture by encouraging collective commitments that are focused on change that benefits student learning. We are just a click away (page 5), so contact us and let CofC help you develop your PD course offerings. I hope next school year is filled with excitement and challenge.

**New EDPD Course Fees**

The College of Charleston's Board of Trustees at its June meeting increased EDPD tuition fees. Beginning in Fall 2008 EDPD courses will be assessed the following fees:

- a) 1 hour course= \$35.00
- b) 2 hour course=\$75.00
- c) 3 hour course=\$105.00

In addition to the tuition fee, all non South Carolina residents taking EDPD courses will be assessed a Differential fee as shown below.

- a) 1 hour course= \$50.00
- b) 2 hour course=\$100.00
- c) 3 hour course=\$150.00

# Stretching the Professional Development Dollar

## Revised EDPD Incentive Plan



*“Good teachers make a difference in the lives of students, today and tomorrow.”*

The incentive plan approved by the College of Charleston’s Board of Trustees in July 2003 was revised as shown in item “b” below at its summer 2008 meeting.

To take advantage of the incentive plan, school districts would need to be prepared to address the criteria stated below.

Teach three courses that are managed by the College of Charleston OPDE. A fourth course (to be offered

immediately, if possible) will be facilitated without a per participant fee assessed if the following conditions are met:

a. All courses to be counted toward the incentive plan must be ones for which the educational funding agency pays a per participant fee.

b. **All courses to be credited in the incentive plan must have a minimum enrollment of 20 students or average 60 students over three fee payment courses.**

c. If an instructor salary is assessed to the free course, the responsibility of the salary will rest with the contracting school, district, or agency. The College of Charleston will absorb the (\$35.00, \$70.00, or \$105.00) per participant fee only. Maximum enrollment may not exceed 25 students per class in free incentive courses.

d. The school district or agency must use the incentive course(s) immediately (during that given session/semester) or within 18 months of having earned the free course.

## The Review Process: How Faculty Adjuncts Are Approved



A current resume and **official transcripts** for a proposed instructor are sent to the PDE Director.

All proposed instructors must hold, at a minimum, a Masters Degree with 18 or more hours in the area they will be teaching.

Additional information required:

Two current professional letters of references with phone numbers and email addresses.

Listing of specialized training and experience beyond the graduate degree, which qualify the instructor for teaching a specific course should be described in detail in a self-letter.

If a specific instructor is not requested, the PDE Director works with the course initiator to identify potential instructors. The proposed instructor’s credentials are circulated to the Administrative

Council for approval.

If the instructor is not approved initially and further review is needed additional information may be requested.

## Frequently Asked Questions

**Question:** How long does it take for a PD course to be approved?

**Answer:** We submit to the Administrative Council for their review on the 1<sup>st</sup> and 3<sup>rd</sup> Thursdays of each month for approval on the 2<sup>nd</sup> and 4<sup>th</sup> Thursdays of each month. Normally takes 4-5 weeks.

**Question:** Is there a graduate school application fee for PD courses?

**Answer:** No, if the person plans to only take PD courses. If the person plans to pursue a graduate level degree, an application fee will be required.

**Question:** Are PD and Catalog courses the same?

**Answer:** No, PD courses do not count towards completion of a graduate degree at the College of Charleston. Catalog courses have been approved as part of a graduate degree program.



## Course Highlight

### EDPD 810-F: “Minds-On, Hands-On Summer Teacher Institute”

This seven-day summer institute held at EdVenture is designed to equip K-5 teachers with new instructional approaches that increase academic achievement. These strategies will use hands-on techniques to create science-based, interdisciplinary instructional experiences for students. Teachers will also learn certain methods that will allow them to become instructional change agents in their schools.

The purpose of this summer institute is to use science content (as found in South Carolina Science Standards, grades K-5) and the strategies of the curriculum integration to improve teacher knowledge of science content and its application and integration in the other three core curriculum areas (English language arts, social studies, and math).

Teachers build greater awareness and confidence to not only use science more accurately and effectively but gain skills and practice in

developing “integrated” curriculum experiences for their students.

The course is structured to immerse teachers in this new way of teaching their students, engaging their minds and bodies in learning, and prompting increased student confidence, desire, and achievement.

Each course session is designed to provide small-group learning, placing value on collaborative and cooperative work. After completion of the course, participants will have learned how to develop interdisciplinary, standards-based instructional units, gained new educational

resources, and obtained educational manipulatives for use in their elementary classrooms.

Following the five-day summer experience, teachers return to EdVenture for two additional Saturdays to work in teams to refine their curriculum units in preparation for the start of school and to reflect on the implementation of their curriculum units.



*“The roots of education are bitter, but the fruit is sweet.”*

*Aristotle*

---

*"The future belongs to those who believe in the beauty of their dreams."  
-Eleanor Roosevelt*

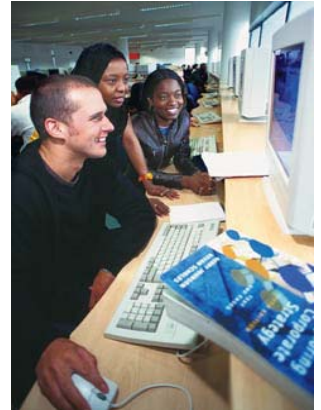
## Online Registration

The Office of Professional Development now has an online enrollment process that must be completed by all students enrolling in EDPD courses. The information below describes the steps in the process. The cost of this procedure is \$5 that must be paid by using a credit card, debit card, or electronic check. Payment is required at the

time of registration.

**The online registration process must be completed within 48 hours of the first class meeting to be officially registered in a professional development course.**

Online registration will help to reduce errors, improve office efficiency, allow records to update quickly and reduce the need to kill more trees. This will be a green friendly process.



## Abbreviated Course Directory-Fall 2008

### 682-P60: Multimedia in the Classroom-Year One

The purpose of this course is to assist participants in learning how to use various multimedia technology tools to create a standards-based unit. Participants will use media tools and create activities that encourage students to be active learners.

### 808-B60: Facilitating Career Development

This course is designed to help train K-14 educators and other professionals who offer career assistance and guidance services in Global Career Development Facilitation (GCDF) to have a better understanding of career development resources

and assessment for students and lead to an awareness of one's professional strengths and needed improvements in the areas of career guidance.

## Abbreviated Course Directory-Summer 2008

### 807 S: The SMART Way to Integrate Technology Objectives:

- \*Demonstrate ability to orient the SMART Board
- \*Explore funding opportunities for acquiring a SMART Board and accompanying technology
- \*Demonstrate ability to collaboratively create an interactive SMART notebook activity

### EDPD 809 G: AP English, Literature, and Composition Objectives:

- \*Discuss the scoring of AP exams
- \*Review past AP essay rubrics
- \*Generate a "generic" AP style rubric
- \*Discuss the role of creative writing in AP literature
- \*Discuss selection of texts in small groups and as a class

### EDPD 809 H: AP U.S. History Objectives:

- \*To provide each participant content to develop an effective AP U.S. History exam preparation course
- \*To assist each participant in developing lessons plans for an AP U.S. History course
- \*To introduce each participant to a variety of resources to support and enhance the instruction in AP U.S. History course

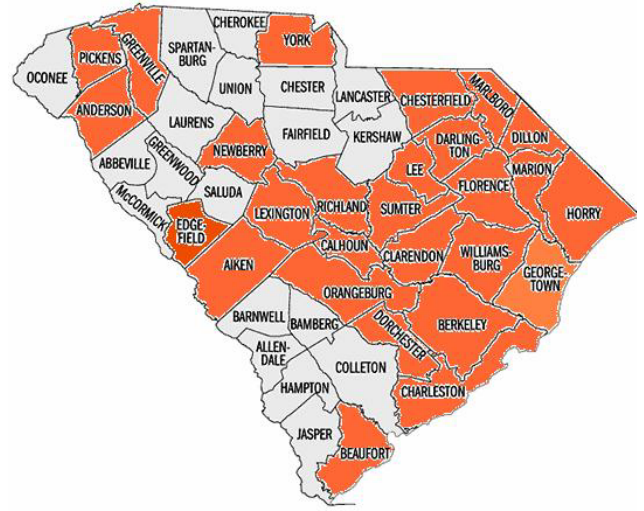


of

## Professional Development Partnerships

Anderson County School District Two  
Aiken County School District  
*Ashley Hall School*  
Beaufort County School District  
Berkeley County School District  
Calhoun County School District  
Charleston County School District  
Chesterfield County School District  
*Christ Our King-Stella Maris*  
Clarendon County Schools District Three  
Darlington County School District  
Dillon County School District One and Three  
Dorchester School District Two  
Edgefield County School District  
Florence County School District One  
*First Baptist Church School*  
Georgetown County School District  
Greenville County School District  
Horry County School District  
Lee County School District  
Lexington County School District One, Two, and Three  
Marion County School District  
Marlboro County School District  
School District of Newberry County  
Orangeburg County Consolidated School District Three and Four  
Pickens County School District  
*Porter Gaud School*  
Richland County School District Two  
Sumter County School District Seventeen  
York County School District Two and Four  
Williamsburg County School District

South Carolina Department of Education  
(Office of Adult and Community Education)  
South Carolina Department of Juvenile Justice  
South Carolina Department of Special  
Needs—Autism Division  
SC Forestry Commission



South Carolina Counties

## Informational Contacts

**Tia Brown, Administrative Assistant**

**General information and questions on Professional Development in Education**

Phone: 843-953-7651

Fax: 843-953-4819

e-mail: [browntr@cofc.edu](mailto:browntr@cofc.edu)

Web page: <http://www.cofc.edu/~pdie>

**Dr. Andrew H. Lewis, Director**

**Course initiation, development and approval**

Phone: 843-953-8250 or 843-953-0784

Fax: 843-953-4819

e-mail: [lewisa@cofc.edu](mailto:lewisa@cofc.edu)

**Elizabeth R. Grantham, Assistant for Administration and Public Relations**

**Course initiation, development and approval**

Phone: 843-953-6385

Fax: 843-953-4819

e-mail: [granthame@cofc.edu](mailto:granthame@cofc.edu)

**Earline (Kandy) White, Associate Director for Records and Budget**

**Registration, grades, payroll, evaluation**

Phone: 843-953-8049

Fax: 843-953-4819

e-mail: [whitee@cofc.edu](mailto:whitee@cofc.edu)

*"The most important thing in communication is to hear what isn't being said."*

*-Peter Drucker*