

COLLEGE of
CHARLESTON
SCHOOL OF BUSINESS
AND ECONOMICS

FACULTY MEETING

November, 13, 2008

Beatty 220 - 3:00 p.m.

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MINUTES

Attendees:

The list of attendees is on file.

1. Budget Issues – Rhonda Mack

- Rhonda Mack reported that the School has been asked to return \$50,000 in operating funds with the stipulation that the largest portion of that must be travel related. Most of the cuts will be from areas previously funded as below the line items. These cuts are permanent. Schools have been advised that another round of budget cuts is possible in January and again in July, 2009.
- In terms of College employees, the directive is to protect faculty and staff from the effects of the budget as a first priority, and then academic programs.
- Travel is also to be curtailed. The general guideline is travel for professional development will take priority, such as if a paper or presentation is being delivered, travel will be approved provided funds are available in the appropriate accounts.
- There is currently no hiring freeze, however, all new hires will have to be pre-approved through an executive committee set-up by the President for that purpose. We will be giving back some of the currently unfilled staff and faculty lines but there are no exact recommendations as to how many lines will need to be returned at this time.
- We will be moving one or two staff positions and reallocating existing staff on a part-time basis to cover current vacancies.
- The Provost's office is also asking for a description of all non-academic programs in the School that are State supported. Chairs have been asked to forward those directly.

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2. Social Responsibility – Rhonda Mack

- Chris Kerrigan, Trident United Way President, was a recent guest speaker at one of the "Conversations With" breakfasts and spoke about philanthropy and health and human services programs.
- Douglas Walker and Brenda Dispenza have developed social responsibility initiatives and faculty and staff are likewise encouraged to forward examples of how they have treated this topic either in a formal education setting or through related activities.

- David Hansen has also been active in trying to encourage and disseminate information on responsible energy and money saving practices.
- We are sponsoring Jocelyn Evans and to the AACSB Teaching Business Ethics Seminar in Tampa, Florida early December. She will return with information to share with the faculty.

3. Professional Education – Rhonda Mack

- The next Board of Governors meeting is in a few weeks at which time Board members will be asked to generate a list of ideas for professional development programs that might be in demand by the local business community, such as human resource training, financial counseling and other continuing education opportunities.
- The faculty is also encouraged to generate ideas for public or custom programs that we might support as a School and which might generate income for the School.

4. Committee and Department Reports – Chairs

- Kelly Shaver noted that the general sentiment among students is that business writing course is superfluous to their courses of study. He asked that faculty encourage students to take the course and impress upon them the need and advantages of developing communication skills for their future careers.
- Kelly Shaver also reported that Marty Markowitz is doing well after his recent operation and is expected to return to teaching in the spring semester.

5. Other business – Rhonda Mack

- The SBE holiday party is Thursday, December 11th at 6:00 p.m.
- A reminder that faculty evaluations are now due earlier than in previous years, although a firm date has not yet been set.

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6. For the good of the order

- We have set-up an online calendar for School wide events. Please forward meeting notifications to Ashleigh Anderson or Karen Thal for inclusion.
- A reminder that part of a faculty member’s responsibility at the School is to advise students and all are encouraged to take an active role.
- Please be advised that class sizes may also be larger, at least over the short term, as budget cuts have limited the number of adjuncts we can hire each semester.
- David Desplaces extended a thank you on behalf of his students, for help and support in raising funds during the “Tech for Africa” drive. He added that on Thursday, December 4th there would be a silent auction and asked for general support.

Respectfully submitted by,
Karen Irene Thal